

WILLIAMS UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING
6:30 p.m., Thursday, June 18, 2020, Regular Meeting
College & Career Center
260 Eleventh Street, Williams, CA

AGENDA

1.0 CALL TO ORDER TIME: _____ PM

2.0 ROLL CALL

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

5.0 AUDIENCE/VISITORS PUBLIC DISCUSSION – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0 PRESENTATIONS

- 6.1 Recognition of Retirement for Cynthia Gobel, 38 years of service for Williams Unified.
- 6.2 Construction Update – Jeff Threet, Stone Creek Engineering, Inc.

7.0 BOARD REPORTS

- 7.1 (p. 12) SIG Coordinator/ELL Administrator, Rosa Villaseñor
- 7.2 (p. 14) District Liaison, Monica Vega-Mendoza
- 7.3 (p. 15) Upper Elementary Principal, Hector Gonzalez
- 7.4 Secondary School Principal, Dr. Mary Ponce
- 7.5 (p. 17) Internship Coordinator, Estefania Guillen Aceves
- 7.6 (p. 34) Technology Director, Vangelis Bolias
- 7.7 (p. 36) Food and Nutrition Director, Kristi Ward
- 7.8 (p. 37) Director of Fiscal Services and Accountability, Mechele Coombs
- 7.9 District Superintendent and Secretary to the Board, Dr. Edgar Lampkin

8.0 EMPLOYEE GROUPS BOARD REPORTS

- 8.1 Certificated Employees – Williams Teachers Association
- 8.2 Classified Employees – California School Employees Association Chapter #556

9.0 ACTION ITEMS – CONSENT CALENDAR – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

- 9.1 **BOARD MINUTES** – Request to approve Board minutes
 - 9.1.1 (p. 38) May 21, 2020 (Regular)
- 9.2 (p. 44) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll (V. Wright)
- 9.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries
 - 9.3.1 (p. 48) Prepared by Toni Rivera, General Ledger Report and Bank Reconciliation Report, Williams Middle School Checking Account, April 2020.
 - 9.3.2 (p. 50) Prepared by Lucila Mendez, General Ledger Report and Bank Reconciliation Report, Williams High School Checking Account, April and May 2020.

9.4 **SERVICE AGREEMENTS/CONTRACTS**

- 9.4.1 (p. 58) Agreement for ELA-MATH Makerspace Distance Learning Academy for Migratory Students (2020 Summer Year) effective June 15, 2020.
- 9.4.2 (p. 65) Agreement for ELA-MATH Makerspace Distance Learning Academy for Migratory Students (2020 Summer Year) effective July 13, 2020.
- 9.4.3 (p. 72) Williams Unified School District and Facilitron, Inc. Facilities Management Portal Agreement effective July 1, 2020.
- 9.4.4 (p. 81) Clark/Sullivan Potential Change Order #144-99 for Williams MP Building.
- 9.4.5 (p. 86) Clark/Sullivan Potential Change Order #147-99 for Williams MP Building.
- 9.4.6 (p. 89) ABS Builders Allowance Allocation #2 for Williams High School Gymnasium Project.
- 9.4.7 (p. 90) Proposal for Photography Service for Williams Jr/Sr High School with Rodney Ramos Productions for 2020 Graduation Photos.
- 9.4.8 (p. 92) Voluntary Student Accident and Sickness Insurance Program Agreement between Myers-Stevens & Toohey & Company, Inc. and Williams Unified School District SY 2020-21.
- 9.4.9 (p. 97) Memorandum of Understanding between Colusa County Office of Education and Colusa County School Districts regarding the Tobacco Use Prevention and Education Program (TUPE) effective July 1, 2020 to June 30, 2023.
- 9.4.10 (p. 101) Revocable License Agreement between Colusa County Office of Education and Williams Unified School District for the Farm to School Garden Plot.
- 9.4.11 (p. 103) NorCal Teacher Trainers Service Contract for Williams Jr/Sr High School GLAD workshops.

9.5 (p. 105) **ROUTINE PURCHASE ORDERS**

Purchase Order #	Vendor	Amount
PO20-00715	Barmann Landscape and Irrigation	\$107,059.00

- 9.6 **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports. (R. Cranford)

Classification	Position	Status	Name
Substitute Pool	Custodian/Assistant Cook/Student Supervisor	Open	
Extra Duty	Distance Learning Summer Academy 9-12 Algebra Teacher (1 position)	Filled	Robert Tamayo
Extra Duty	Distance Learning Summer Academy 9-12 Credit Recovery Teacher (1 position)	Filled	Jeff Lemus
Extra Duty	Distance Learning Summer Academy 9-12 Tutor/Facilitator WCC Courses (up to 3 positions)	Filled	<ul style="list-style-type: none"> • James Welcome • David Garcia
Extra Duty	Distance Learning Summer Academy K-6 Lead Teacher (2 positions)	Filled	Michelle Jorge
Extra Duty	Distance Learning Summer Academy K-6 Support Teacher (3 positions)	Filled	<ul style="list-style-type: none"> • Brian Darden • Emma Agnew • Alejandra Larios
Extra Duty	Varsity Volleyball Coach	Open	

- 9.7 **APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT-** Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports (R. Cranford)

Classification	Position	Status	Name
Certificated Management	Elementary Principal	Resignation	Amanda Zimmerman
Certificated	Secondary Agriculture Teacher	Resignation	Kristi Hill
Certificated	Secondary Agriculture Teacher	Open	
Certificated	Health Specialist	Open	
Certificated	Secondary Spanish Teacher	Filled	Leonel Mendoza pending all clearances.
Certificated	Secondary Math Teacher	Filled	<ul style="list-style-type: none"> • Natalie Sturdivant • Gary Irwin Pending all clearances

Variable Service Agreement	Interim MOT Director	Filled	Roy Owens
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- 9.8 **APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES**
 9.8.1 (p. 109) 2020-2021 Master Schedule for Williams Upper Elementary School
 9.8.2 (p. 110) 2020-2021 Master Schedule for Williams Jr/Sr High School
 9.8.3 (p. 111) 2020-2021 Instructional Minutes for Williams Jr/Sr High School
- 9.9 **APPROVE STUDENT HANDBOOKS**
 9.9.1 (p. 112) Williams Jr/Sr High Student Athlete Handbook
 9.9.2 (p. 126) Williams Jr/ Sr High School 2020-2021 Student Handbook
- 9.10 **APPROVE INTER-DISTRICT TRANSFER REQUESTS**
 9.10.1 (p. 162) Updated 2020-21 Inter-District Transfer List
- 9.11 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)**
 9.11.1 (p. 166) CSBA Policy Guide Sheet April 2020
 9.11.2 (p. 167) CSBA Policy Guide Sheet May 2020
- 9.12 **APPROVE FIELD TRIP REQUESTS**
 9.12.1 None
- 9.13 **APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES**
 9.13.1 (p. 171) Disposal of Williams Jr/Sr High School Obsolete Textbooks

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

10.0 ACTION ITEMS – NEW BUSINESS – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

10.1 (p. 172) Consideration and possible action concerning the approval of the COVID-19 Operations Written Report.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

10.2 (p. 176) Consideration and possible action concerning the approval of the Budget Adoption for School Year 2020-2021.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

10.3 (p. 329) Consideration and possible action concerning the approval of the 2020-2021 Balances in Excess of Minimum Reserve Requirements.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

10.4 (p. 330) Consideration and possible action concerning the approval of **Resolution #25-061820: 2020-2021 Education Protection Account (EPA) Spending Plan.**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

10.5 (p. 331) Consideration and possible action concerning the approval of **Resolution #26-061820: Resolution for the Classification of Fund Balances in Governmental Funds (GASB 54).**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____

Roll Call: Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no
Abstain _____ **Absent** _____

10.6 (p. 332) Consideration and possible action concerning the approval of the Migrant Education Plan for Williams Unified School District effective July 1, 2020 – June 30, 2021.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no
Abstain _____ **Absent** _____

10.7 (p. 419) Consideration and possible action concerning the approval of the Substitutes Annual Statement of Need for 2020-2021.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no
Abstain _____ **Absent** _____

10.8 (p. 421) Consideration and possible action concerning the approval of the Declaration of Need for Fully Qualified Educators for 2020-2021.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no
Abstain _____ **Absent** _____

10.9 (p. 424) Consideration and possible action concerning the approval of the Public Disclosure of the Collective Bargaining Agreement between Williams Unified School District and the Williams Teachers Association.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no
Abstain _____ **Absent** _____

10.10 (p. 434) Consideration and possible action concerning the approval of the Written Requisition #4 for Disbursements from the Project Fund.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no
Abstain _____ **Absent** _____

10.11 (p. 437) Consideration and possible action concerning the approval of the revised job description for Teacher on Special Assignment (TOSA) – Technology Trainer.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no
Abstain _____ **Absent** _____

11.0 **BOARD MEMBER COMMENTS**

12.0 **INFORMATIONAL ITEMS AND REPORTS**

12.1 (p. 439) District Enrollment Report

13.0 **FUTURE MEETING DATES**

- 13.1 July 16, 2020 (Regular)
- 13.2 August 11, 2020 (Special – Board & Superintendent Goals)
- 13.3 August 20, 2020 (Regular)
- 13.4 September 10, 2020 (Regular)

14.0 **PENDING AGENDA** – This is the time to place future items on the Pending Agenda.

14.1 None

15.0 CONVENE TO CLOSED SESSION TIME: ____ PM
Closed Session will be held regarding the following matters:

- 15.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)
- 15.2 Conference with Labor Negotiators (Gov. Code 54957.6)
Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and Legal Representation
 - 15.2.1 Certificated Employees – WTA
 - 15.2.2 Classified Employees – CSEA Chapter #556

16.0 RECONVENE TO OPEN SESSION TIME: ____ PM
Action Taken During Closed Session:

- 16.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

- 16.2 Conference with Labor Negotiators (Gov. Code 54957.6)
Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and Legal Representation
 - 16.2.1 Certificated Employees – WTA
 - 16.2.2 Classified Employees – CSEA Chapter #556

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

17.0 ADJOURNMENT TIME: ____ PM

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent’s office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11th Street, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, July 16, 2020 AT 6:30 PM.

Posted: June 11, 2020